



Working Procedures of the Committee for EU Affairs

1. Definitions

- a. Committee for EU Affairs.** The Committee for EU Affairs of the Network of EU Independent Institutions is created based on the Agreement of EU Independent Fiscal Institutions of 11 September 2015.
- b. Secretariat of the Committee for EU Affairs.** The Secretariat provides administrative and technical support to the Committee, and is made up of dedicated personnel at the Independent Fiscal Institutions of the Chair and the Deputy of the Network as well as from any other IFIs willing to provide support.

2. Mandate

- a.** The Committee primarily gives voice to the Network's requests towards EU institutions regarding greater transparency on the interpretation and application of the rules of the Stability and Growth Pact and of the Fiscal Compact.
- b.** The Committee prepares draft positions on issues concerning relations with EU institutions, including on the EU fiscal framework, to be submitted for consideration to the Network.
- c.** The Committee provides strategic advice to the Chair and the Deputy of the Network in questions within the remit of the Committee.
- d.** The Chair and the Deputy of the Network regularly reports to the Committee on their activities carried out in relation to its decisions. The Committee reviews these reports and forward them to the Network for further discussion and review.

3. Members

- a.** Members of the Committee are listed in Annex 1. The Chair and the Deputy of the Network are always Committee members representing their institutions.
- b.** Members can voluntarily withdraw their membership at any point in time in a formal letter.



- c. Any EU IFI from the Network can become a member. Membership starts from the meeting that follows a formal written expression of interest in joining the Committee.

4. Meetings

- a. **Quorum.** A meeting of the Committee is valid if at least half of the Members are present.
- b. **Form and location.** Meetings are organised in such a way to ensure the highest participation by members of the Committee. Members can meet in person, through online video or teleconferencing or through a written procedure. The meetings are chaired by the Chair or, in his absence, the Deputy of the Network or a member designated by the Chair. There are no restrictions on the location of the meeting.
- c. **Confidentiality.** The decisions of the Committee as well as the documentation of the meetings are accessible to all members of the Network. The Committee decides which documents can be made publicly available.
- d. **Initiative.** The meetings of the Committee are called by the Chair or the Deputy of the Network of EU IFIs. Meetings can also be initiated by at least three Members.
- e. **Agenda.** The agenda of meetings are defined by the Secretariat following consultation with Committee members. In the meeting, the Committee may decide to add or withdraw points from the agenda following an initiative of any Committee member.
- f. **Guests.** Committee members may invite guests to attend the meetings. The Committee may decide to restrict their participation only to certain items on the agenda.

5. Decision making

- a. **Voting.** The Committee decides by consensus of members participating in the meeting. Consensus is reached when no Committee member present in the meeting raises further comments on the decisions.

- 6. **Minutes of meetings.** The Secretariat prepares a formal record of each meeting. In addition to the technical details of the meeting, the minutes provide a record of the decisions of the Committee and a brief summary of the discussion, if deemed



necessary. Committee members may request specific details of the meeting to be recorded in the minutes. The minutes, after approval by the Committee, are circulated to the Network without undue delay.

Annex 1 List of IFI Members

As of 16 February 2016, members of the Committee for EU Affairs are IFIs from AT, DE, ES, IE, IT, LU, NL (CPB), PT, SK as represented by a representative designated for a meeting.